

Right to Reply Form

Notes for businesses

- As the food business operator of the establishment you have a 'right to reply' in respect of the food hygiene rating given following your inspection.
- The purpose is to enable you to give an explanation of subsequent actions that have been taken to make the required improvements as detailed in the inspection letter, or to explain mitigation for the circumstances at the time of the inspection. It is not for making complaints or for criticising the scheme or food safety officer.
- If you wish to use this 'right to reply', please use the form below and return it to the food safety officer that undertook your inspection - contact details are provided with the written notification of your food hygiene rating.
- Your comments will be reviewed by the food safety officer and may be edited in order to remove offensive or defamatory remarks before being published online and displayed together with your food hygiene rating at food.gov.uk/ratings.
- There will be a statement at food.gov.uk/ratings that will highlight that the accuracy of your comments has not been verified by local authority officers.

Business details

Food business operator/proprietor:
Business name:
Business address:
Telephone number:
Email address:

Inspection details

Date of inspection:
Food hygiene rating given:

Comments

I agree with the inspection results but have since carried out the following improvements (tick all that apply)

The establishment has been thoroughly cleaned and procedures are in place to ensure that cleanliness is maintained

The establishment has been or will shortly be fully renovated

A new management system has been implemented

The staff have been trained/re-trained/given instruction/are under revised supervisory arrangements

There is now a new manager and/or new staff

Other – please specify:

The conditions found at the time of the inspection were not typical of the normal conditions maintained at the establishment and arose because:

(You can also state any other improvements made)

Privacy Notice

All personal information that you provide us is managed in accordance with our Privacy Policy. Please visit the [Privacy Notice for Community Regulation and Enforcement](#) on our website where you can find out information about how we handle your information and your rights of access.

Signature:
Name (in capitals):
Position:
Date:

Please return this form to: Huntingdonshire district Council, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN. If you need any further information please email: food@huntingdonshire.gov.uk