

OFF-STREET PERMITS

The following off-street permit schemes are administered by Huntingdonshire District Council.

Permit schemes covered by these terms and conditions are:

- Blue Badge Holder Extension Permit
- Huntingdonshire District Permit (and low emission version)
- Huntingdon Town Resident Permit (and low emission version)
- Huntingdon Town Resident Permit Historic (and low emission version)
- St Neots Town Resident Permit Historic (and low emission version)
- St Ives Town Resident Permit Historic (and low emission version)
- Hinchingsbrooke Country Park Permit (and low emission version)

TERMS AND CONDITIONS (GENERAL)

1. Huntingdonshire District Council (the Council) will review all applications received against the permit criteria.
2. Permit scheme details and conditions are included in appendix 1. This appendix should be treated as part of the terms and conditions for the Off-Street Permits.
3. Obtaining any permit through false or inaccurate information or using a permit in a way not prescribed within the Terms and Conditions relating to the permits type, may result in the immediate cancellation of the permit. The Council will keep any money paid and will not normally give refunds under these circumstances.
4. The Council reserves the right to refuse an application or renewal of any permit described in these terms and conditions, if there has previously been a fraudulent application made or repeated misuse of a permit by the applicant.
5. The Council reserves the right to update and vary the terms and conditions from time to time or as required due to legislative changes and amendments of any Parking Orders.
6. All permits issued by the Council whether issued as a physical permit or permission granted by means of a virtual permit, are done so at the discretion of and remain the property of the Council at all times. The Council may cancel or withdraw by notice at any time.

TERMS AND CONDITIONS (USE OF PERMIT)

1. It remains your responsibility to always park your vehicle legally and safely. You must move the vehicle on the instructions of a Council Parking Operative or Police Officer.
2. Any vehicle that does not adhere to the full terms and conditions applicable to the permit may receive a Penalty Charge Notice.
3. Permits are issued by scheme. Permits are only valid for locations within the scheme for which they have been issued.
4. The issue of a permit does not reserve or guarantee the availability of a parking space. A permit does not provide any right or entitlement to a parking bay. The issue of a permit does not provide a right or entitlement to a future permit under the scheme.
5. Active vehicle:
 - i. Multiple vehicles may be registered against a permit.
 - ii. Only 1 vehicle may be the active vehicle at any time.
 - iii. Only the active vehicle is permitted to park in the permit scheme area.
 - iv. It is the responsibility of the permit holder to set and update the active vehicle.
6. Vehicles must fit wholly within a bay. Where bays are not marked, your vehicle must not obstruct access.
7. Your vehicle must not exceed 5.4 metres in length and carry no more than eight people excluding the driver.
8. To qualify for the low emission pricing, all vehicles on the permit must be 100g/km CO₂ or less.
9. Permits are non-transferrable. It is your responsibility to submit a vehicle change request form through the MiPermit portal for any changes of address, or changes to car registration details as soon as possible.
10. All vehicles must have the following to use a permit:
 - i. Valid MOT
 - ii. Valid insurance certificate
 - iii. Valid Road Fund licence
11. Not all addresses within a scheme are eligible for permits. Residents of new developments, or properties redeveloped or converted since the introduction date of the parking scheme for their area, are generally not eligible for permits.

12. A Permit becomes invalid if:
- You move from the area or vacate the property.
 - You sell or no longer have access to the vehicle for which we issued the permit
 - Your property has been redeveloped since the introduction of the Resident Parking Scheme and is no longer eligible for a resident permit
13. We only consider refunds for each full month remaining on the permit. If requesting a refund, we require you to contact us as soon as possible as refunds cannot be backdated.

DATA PROTECTION

Huntingdonshire District Council collects and uses personal data for the purposes of parking management. This can include receiving information from and sharing information with Cambridgeshire County Council as the Highways Authority.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

Full details about how we use data and the rights you have around this can be found in our [privacy notice](#)

CONTACT US

You can contact us by email at ParkingService@huntingdonshire.gov.uk

If you would prefer to write, you can contact us at:

Parking Services
Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon
PE29 3TN

APPENDIX 1: PERMIT SCHEME DETAILS

Permit Scheme	Cost		Locations Covered	Permit Details and Conditions
	6 Months	12 Months		
Blue Badge Holder Extension Permit	N/A	£30	<ul style="list-style-type: none"> • Bridge Place • Brook Street, St Neots • Cattle Market (All sections) • Darwoods Pond, St Ives • Globe Place, St Ives • Great Northern Street, Huntingdon • Ingram Street, Huntingdon • Mill Common, Huntingdon • Huntingdon Multi-Storey, • Princes Street, Huntingdon • Priory Centre, St Neots • Priory Lane, St Neots • Riverside, Huntingdon • Riverside, St Neots • Sainsburys, Huntingdon • St Germain Minor, Huntingdon • Tan Yard, St Neots • Tebbutts Road, St Neots • Trinity Place, Huntingdon • Waitrose, St Neots 	This permit will allow you to park in the locations listed all day without any time restrictions imposed e.g. you could stay 8 hours in a 3-hour car park. For the permit to be valid, a current valid Blue Badge must be on display with the accompanying clock set to the time of arrival.
Huntingdonshire District Permit	£155	£300	<ul style="list-style-type: none"> • Bridge Place • Cattle Market (Long Stay) • Darwoods Pond, St Ives • Globe Place, St Ives • Great Northern Street, Huntingdon • Priory Centre, St Neots • Riverside Huntingdon 	This permit will allow you to park in the locations listed all day without any time restrictions imposed.
Huntingdonshire District Permit (low emissions)	£77.50	£150	<ul style="list-style-type: none"> • Riverside St Neots • Tan Yard, St Neots • Tebbutts Road, St Neots 	
Huntingdon Town Resident Permit	£155	£300	<ul style="list-style-type: none"> • Bridge Place • Mill Common, Huntingdon 	This permit will allow you to park in the locations listed all day

Huntingdon Town Resident Permit (low emissions)	£77.50	£150	<ul style="list-style-type: none"> • Great Northern Street, Huntingdon • Ingram Street, Huntingdon 	<ul style="list-style-type: none"> • Riverside, Huntingdon • St Germain Minor, Huntingdon 	without any time restrictions imposed. This permit is only available to homes within the boundaries of the ring road that were constructed prior to 31/03/1998. Homes must have not had any provision of vehicle parking in the past. Only 1 permit is available per eligible household.
Huntingdon Town Resident Permit Historic	N/A	£100	<ul style="list-style-type: none"> • Bridge Place • Great Northern Street, Huntingdon • Ingram Street, Huntingdon 	<ul style="list-style-type: none"> • Mill Common, Huntingdon • Riverside, Huntingdon • St Germain Minor, Huntingdon 	This permit will allow you to park in the locations listed all day without any time restrictions imposed. This permit is not available to new applicants and is only available to those wishing to renew a current permit of this type who have held this permit since 2013 with no lapse in validity. This permit is only available to homes within the boundaries of the ring road that were constructed prior to 31/03/1998. Homes must have not had any provision of vehicle parking in the past. Only 1 permit is available per eligible household.
Huntingdon Town Resident Permit Historic (low emissions)	N/A	£50			
St Neots Town Resident Permit Historic	N/A	£100	<ul style="list-style-type: none"> • Priory Centre, St Neots • Riverside (St Neots), St Neots 	<ul style="list-style-type: none"> • Tan Yard, St Neots • Tebbutts Road, St Neots 	This permit will allow you to park in the locations listed all day without any time restrictions imposed. This permit is not available to new applicants and is only available to those wishing to renew a current permit of this type who have held this permit since 2013 with no lapse in validity.
St Neots Town Resident Permit Historic (low emissions)	N/A	£50			

				Homes must have not had any provision of vehicle parking in the past. Only 1 permit is available per eligible household.
St Ives Town Resident Permit Historic	N/A	£100	<ul style="list-style-type: none"> Cattle Market (Long Stay) Darwoods Pond, St Ives Globe Place, St Ives 	<p>This permit will allow you to park in the locations listed all day without any time restrictions imposed. This permit is not available to new applicants and is only available to those wishing to renew a current permit of this type who have held this permit since 2013 with no lapse in validity. Homes must have not had any provision of vehicle parking in the past. Only 1 permit is available per eligible household.</p>
St Ives Town Resident Permit Historic (low emissions)	N/A	£50		
Hinchingbrooke Country Park Permit	£30	£50	<ul style="list-style-type: none"> Hinchingbrooke Country Park 	<p>This permit will allow you to park in the locations listed all day without any time restrictions imposed. This permit is not available to new applicants and is only available to those wishing to renew a current permit of this type.</p>
Hinchingbrooke Country Park Permit (low emissions)	£15	£25		