

## RESIDENT ON-STREET PERMITS

The following on-street permit schemes are administered by Huntingdonshire District Council on behalf of Cambridgeshire County Council.

Permit schemes covered by these terms and conditions are:

- Huntingdon - Zone A
- Huntingdon - Zone B
- St Neots - Zone A
- St Neots - Zone B
- Hemingford Grey

### TERMS AND CONDITIONS (GENERAL)

1. Charges covering the administration, issuing, development and enforcement of permits are reviewed on a regular basis, and set by Cambridgeshire County Council.
2. Huntingdonshire District Council (the Council) will review all applications received against the permit criteria set by Cambridgeshire County Council.
3. Permit scheme details are included in appendix 1. This appendix should be treated as part of the terms and conditions for the Resident On-Street Permits.
4. Obtaining any permit through false or inaccurate information or using a permit in a way not prescribed within the Terms and Conditions relating to the permits type, may result in the immediate cancellation of the permit. The Council will keep any money paid and will not normally give refunds under these circumstances.
5. The Council reserves the right to refuse an application or renewal of any permit described in these terms and conditions, if there has previously been a fraudulent application made or repeated misuse of a permit by the applicant.
6. The Council reserves the right to update and vary the terms and conditions from time to time or as required due to legislative changes and amendments of any Traffic Regulation Orders.
7. All permits issued by the Council whether issued as a physical permit or permission granted by means of a virtual permit, are done so at the discretion of and remain the property of the Council at all times. The Council may cancel or withdraw by notice at any time.

## **TERMS AND CONDITIONS (USE OF PERMIT)**

1. It remains your responsibility to always park your vehicle legally and safely. You must move the vehicle on the instructions of a Police Officer.
2. Any vehicle that does not adhere to the full terms and conditions applicable to the permit may receive a Penalty Charge Notice.
3. Permits are issued by scheme. Permits only valid for locations within the scheme for which they have been issued.
4. The issue of a permit does not reserve or guarantee the availability of a parking space. A permit does not provide any right or entitlement to a parking bay. The issue of a permit does not provide a right or entitlement to a future permit under the scheme.
5. Permits are restricted to 1 vehicle per permit, per resident, per eligible property.
6. Vehicles must fit wholly within a bay. Where bays are not marked, your vehicle must not obstruct access.
7. Your vehicle must not exceed 5.4 metres in length and carry no more than eight people excluding the driver.
8. You should only park caravans and trailers within a resident bay or permit holders parking area for the purposes of loading or unloading. You should attach the caravan or trailer to the vehicle displaying a valid permit. Abuse of this may lead to the withdrawal of a permit.
9. Permits are non-transferrable. It is your responsibility to submit a vehicle change request form through the MiPermit portal for any changes of address, or changes to car registration details as soon as possible.
10. All vehicles must have the following to use a resident permit:
  - i. Valid MOT
  - ii. Valid insurance certificate
  - iii. Valid Road Fund licence
11. Not all addresses within a scheme are eligible for permits. Residents of new developments, or properties redeveloped or converted since the introduction date of the parking scheme for their area, are generally not eligible for resident permits.

12. A Resident Permit becomes invalid if:
- i. You move from the area or vacate the property.
  - ii. You sell or no longer have access to the vehicle for which we issued the permit
  - iii. Your property has been redeveloped since the introduction of the Resident Parking Scheme and is no longer eligible for a resident permit
13. We only consider refunds for each full quarter remaining on the permit. If requesting a refund, we require you to contact us as soon as possible as refunds cannot be backdated.

## DATA PROTECTION

Huntingdonshire District Council collects and uses personal data for the purposes of parking management. This can include receiving information from and sharing information with Cambridgeshire County Council as the Highways Authority.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

Full details about how we use data and the rights you have around this can be found in our [privacy notice](#)

## CONTACT US

You can contact us by email at [ParkingService@huntingdonshire.gov.uk](mailto:ParkingService@huntingdonshire.gov.uk)

If you would prefer to write, you can contact us at:

Parking Services  
Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon  
PE29 3TN

## APPENDIX 1: PERMIT SCHEME DETAILS

Permit Scheme	Operational hours	Cost	Area	Permit Type
Huntingdon Zone A	Monday - Saturday 0800 - 1800	£39	<ul style="list-style-type: none"> <li>Wood Street</li> <li>Ingram Street</li> <li>Temple Close</li> <li>Euston Street</li> <li>Montague Road</li> <li>St Clements Passage</li> <li>Ouse Walk</li> <li>Victoria Square</li> <li>Hartford Road (between junction with High Street and junction with Nursery Road)</li> </ul>	Resident permits only
Huntingdon Zone B	Monday - Saturday 0800 - 1800	£39	<ul style="list-style-type: none"> <li>St John's Street</li> <li>Roscrea Terrace</li> <li>Ferrars Road.</li> </ul>	Resident permits only
St Neots Zone A	Monday - Saturday 0800 - 1800	£39	<ul style="list-style-type: none"> <li>Bedford Street</li> </ul>	Resident permits only
St Neots Zone B	Monday - Saturday 0800 - 1800	£39	<ul style="list-style-type: none"> <li>New Street (between numbers 53 to 73)</li> </ul>	Resident permits only
Hemingford Grey	N/A	£0 ( <i>review pending</i> )	<ul style="list-style-type: none"> <li>Braggs lane (both sides from its junction with High Street in a southerly direction for a distance of 10 metres)</li> <li>Church lane (both sides from its junction with High Street in a northerly direction for a of 10 distance of 10 metres)</li> <li>High Street: <ul style="list-style-type: none"> <li>The south side from a point 20 metres east of its junction with Braggs Lane in a westerly direction for a distance of 180 metres</li> <li>The north side from a point 10 metres east of its junction with Church Lane in a westerly direction for a distance of 95 metres</li> <li>The north side from a point 130 metres west of its junction with Church Lane in a westerly direction, for a distance of 45 metres.</li> </ul> </li> </ul>	Resident permits only.  This permit allows residents to park on the Double Yellow Lines in this area.