

Job Description

Service:	3C Shared Services
Job title:	Senior Digital Developer / Full Stack Developer
Grade:	G
Hours of work:	37 Hours weekly (Part Time also considered)
Responsible to:	Digital Manager
Responsible for	
Direct reports:	n/a
Indirect reports:	n/a
Budget:	n/a

Purpose of Post:

1. To provide digital development services, leading and undertaking web-based project activities and supplying expertise to the Council on digital, web and business areas as required.
2. Being accountable & responsible for specific areas and/or medium sized deliveries within the digital service.
3. To ensure that the Council's IT systems are developed, maintained and operated in such a manner as to maximise the benefits to users, the Council and its customers.
4. To contribute to corporate initiatives such as building roadmaps for web-based solutions within the Council.
5. To support the Digital Manager, Product and Project Managers, and other Digital Developers by providing key input to help create and maintain a cohesive, dynamic and successful digital development team.
6. To work closely with our key partners in local and central government (such as other districts) and other organisations on joint developments and strategies as required.

Key Deliverables:

To assist the team with relevant programmes and activities (programmes being a collection / group of projects that all contribute towards a common strategy, outcome or area of activity).

To assist the team with the development and maintenance of new features and facilities for the Council's website, intranet sites and business systems, in line with user requirements defined by customers, project managers, or the Digital Manager.

- Design and build the necessary software and databases
- Create and maintain software applications as required
- Create and maintain documentation relevant to internally developed systems
- Create and maintain business system models according to agreed corporate standards
- Mentoring and assisting junior members of the team
- Review and influence ongoing designs, standards and methods for website and intranet / application development projects
- Provide complete technical documentation, code comments, and readable code that is properly stored in the team central documentation library
- In conjunction with the Service Desk, provide second level support to these facilities as required

Contribute to ensuring projects are delivered on time, to standard, within budget and that expected business benefits are delivered. Often this involves engaging with and influencing multi-disciplinary teams.

Support the Project Management Team in identifying and managing project risks and issues, ensuring they are dealt with in an appropriate manner.

Contribute to the Application Support Team as and when required.

Work with other members of the Shared Service to investigate the applicability of new web-based technologies.

To be an effective member of the Digital Team.

Contribute to work with key partners as required.

Undertake any other duties of a similar level and responsibility as may be required from time to time.

The service will be delivered from a central hub supporting a number of sites. Flexibility will be required in location dependent upon service needs and the requirement to provide cover at all sites.

<p>Knowledge and Qualifications</p>	<ul style="list-style-type: none"> • IT-related Degree or equivalent training. • Evidence of continuous professional and personal learning and development. • Previous knowledge of Umbraco CMS or similar products. • Proven ability to provide user-centric solutions, which users find simple and intuitive to use. • Proven ability to design and build solutions that contribute towards a migration to “Digital First” service delivery. • Ability to select technology components that will provide fit for purpose web-based solutions for Councils. • Ability to evaluate the impact of decisions on stakeholders and include this in the decision making process. • Proven ability to challenge and test traditionally held views about web development, and contribute suggestions for continual improvement within the ICT Shared Service.
<p>Experience</p>	<ul style="list-style-type: none"> • Experience of web development and project based work within a commercial environment or the Public Sector • Commercial / public sector experience of full stack .net development • Commercial / public sector experience of C# and .Net 4.5+ including MVC and Entity Framework • Commercial / public sector experience of front-end technologies including HTML/CSS/JavaScript • Experience with working with RESTful API's • Exposure to working with cloud providers such as Azure, AWS and GCP • Working knowledge of website CMS', ideally Umbraco • Sound, logical approach to the analysis of complex problems and design of business solutions • Experience of User Experience-led design • Proven experience in a range of Internet / Intranet based technologies.

	<ul style="list-style-type: none"> • Experience of Project Management Methodologies. (Agile (Kanban), Prince2) • Appreciation of the technical issues involved in the collection, storage, manipulation and dissemination of large data sets • Proven ability to design and build solutions which work across a range of devices including smartphones, tablets, laptops and desktops • Broad experience of IT technologies and Windows-based packages, including MS Office and email packages.
<p>Skills and Abilities</p>	<ul style="list-style-type: none"> • Ability to select technology components that will provide fit for purpose web-based solutions for Councils. • Ability to evaluate the impact of decisions on stakeholders and include this in the decision-making process. • Ability to make fully evaluated and firm recommendation and proposals to Senior Management • Attention to detail whilst also demonstrating the ability to see the wider picture. • Meticulous in ensuring solutions meet stated requirements. • Includes financial factors in their analysis and decision-making • Identifies opportunities to make the organisation more competitive, efficient and profitable • Shows an understanding of the markets the organisation wishes to target (both customer expectations and commercial factors of service provision) • Sound, logical approach to the analysis of complex problems and design of business solutions • Excellent communication and inter-personal skills. • Innovative and flexible approach to achieving outcomes. • Shows an awareness of best practice, the organisation's competitors and their products and services

<p>Decision Making and Impact on Others</p>	<ul style="list-style-type: none"> • Makes and communicates clear decisions • Makes effective decisions under time pressure • Balances risks and benefits of various options and decisions • Incorporates a range of views when making their decisions • Considers all relevant data when making decisions • Considers diversity issues when making decisions • Demonstrates an understanding of the ambitions and concerns of others • Supports and motivates others, encouraging them to achieve their goals, in alignment with organisational goals • Presents their case persuasively: upwards, downwards and externally • Demonstrates confidence in their position • Is credible and confident when presenting and communicating • Makes use of personal and professional networks to gain support, learn from others and increase their opportunities to influence • Adapts approach to engage others by appealing to those things that enthuse them • Is aware of own emotions and manages them for maximum influence during negotiations • Challenges the status quo: suggests new approaches to old problems • Promotes and demonstrates continual improvement • Generates new ideas and creative solutions • Applies existing methods in new ways or new situations • Seeks new ideas • Ability and desire to pass on knowledge to others. • Ensures the effective and efficient use of time and resources • Identifies what is required before each task can be begun or completed • Monitors progress against the plan and acts accordingly
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<p>Communication with Internal and External Customers</p>	<ul style="list-style-type: none"> • Develops and maintains productive relationships with internal and external customers • Explores the customer’s situation with them to develop a fuller understanding of the underlying need • Delivers what they have agreed with the customer • Deals effectively with dissatisfied customers <p>Internal customer contact 40%</p> <p>External customer contact 60%</p>
<p>Personal Attributes and Other Requirements</p>	<ul style="list-style-type: none"> • Ability to travel, locally, regionally and nationally as required
<p>HDC values</p> 	<p>The values outlined below reflect our collective positive attitude and how all staff is expected to work together as one team.</p> <p>Inspiring: We have genuine pride and passion for public service; doing the best we can for customers matters to us all.</p> <p>Collaborative: We achieve much more by working together, and this allows us to provide the best service for customers.</p> <p>Accountable: We take personal responsibility for our work and our decisions, and we deliver on our commitments to customers.</p> <p>Respectful: We respect people’s differences and are considerate to their needs.</p> <p>Enterprising: We use drive and energy to challenge the norm and adapt to changing circumstances. We are always ready for challenges and opportunities, and we embrace them.</p>

Safeguarding and promoting the welfare of children and young people/vulnerable adults

Huntingdonshire District Council is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment.